



DATA Workgroup Meeting Agenda

Wednesday, June 21, 2023 @ 2:30 - 4:00 pm

Baldwin Park Adult & Community Education,
4640 N. Maine Ave. Baldwin Park, CA 91706 –Room 16

[Make sure to Check-In with the front office. Please bring a laptop and photo ID for check-in purposes](#)

Meeting Folder: <https://drive.google.com/drive/folders/1mPsD7SmkaSl11QNI0oqbNYGHrg4ByRjl?usp=sharing>

Don't forget to complete your homework of adding a topic to the data Smartsheet.

<https://app.smartsheet.com/b/form/bbc7ee646d94440b9523aed445555e36>

Agenda

ITEM	NOTES
1. Welcome	Please sign in on the sign-in sheet
2. Upcoming Events	<p>Please share any upcoming events you have https://www.caadulthoodtraining.org</p> <ol style="list-style-type: none"> 1. Understanding the Adult Learner (Online) July 24 to August 14, 2023 – Starting at 12:00 PM https://www.caadulthoodtraining.org/CALPRO/35142?Type=13 2. Motivation and Persistence for Adult Learners (Online) July 24 to August 20, 2023 – Starting at 12:00 PM https://www.caadulthoodtraining.org/CALPRO/35143?Type=13 3. Budget and Work Plan and Quarterly Expenditure Reports for 2023-24 August 18, 2023, 12:00 PM to 1:30 PM (online) https://register.caladulthood.org/Home/EventDetail/631 4. Part II: El Civics Network Meeting August 30, 2023, 1:00 PM to 2:30 PM https://www.caadulthoodtraining.org/CASAS/8333?Type=12
3. Upcoming Due Dates	<p>JUNE:</p> <ul style="list-style-type: none"> • June 30: End of Q4 <p>JULY</p> <ul style="list-style-type: none"> • July 15: Students' Data due in TOPSPro (2022-2023: Q1-Q4) FINAL for both WIOA and CAEP <p>AUGUST</p> <ul style="list-style-type: none"> • Aug 15: Annual Plan for 2023-24 due in NOVA * • Aug 18: Soft Deadline for 21/22 and 22/23 Member Expense Report due in NOVA (Q4) <p>SEPTEMBER</p> <ul style="list-style-type: none"> • Sept 1: Hard Deadline for 21/22 and 22/23 Member Expense Report due in NOVA (Q4) • Sept 1: 22/23 Certification of Allocation Amendment due in NOVA • Sept 30: <ul style="list-style-type: none"> ○ 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) * ○ 23/24 Member Program Year Budget and Work Plan due in NOVA ○ End of Q1

<p>4. New CASAS Exams</p>	<p>STEPS (ESL): NRS APPROVED! Waiting for publication in register.</p> <ul style="list-style-type: none"> • Reading STEPS: <ul style="list-style-type: none"> ○ https://www.casas.org/product-overviews/assessments/reading-steps • Listening STEP: <ul style="list-style-type: none"> ○ https://www.casas.org/product-overviews/assessments/listening-steps <p>GOALS 2 (ABE/ASE): NRS APPROVED! Waiting for publication in register.</p> <ul style="list-style-type: none"> • Math GOALS 2: <ul style="list-style-type: none"> ○ https://www.casas.org/product-overviews/assessments/math-goals-2
<p>5. CTE Workgroup Data Collection Email</p>	<ul style="list-style-type: none"> • Healthcare Program offerings at your agency for 21-22 versus 22-23. Please include a breakdown of the course offerings (# of), enrollments (by class), and completions by course and program. • Overall CTE-STV offerings for 21-22 versus 22-23. If you have programs in the works for implementation for 23-24 include those as a separate item as well.
<p>6. Around the room/general questions</p>	<ul style="list-style-type: none"> • <i>How difficult has it been to get approval from your district Office regarding: SS# collection for students?</i> • <i>EL Civics COAAPs: Specifically for ESL/CIT classes</i> <ul style="list-style-type: none"> • <i>Cit Prep versus Civ Part</i> <ul style="list-style-type: none"> • <i>Cit Prep:</i> https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/california-el-civics/california-citizenship-preparation • <i>Civ Part:</i> https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/california-el-civics/california-civic-participation • <i>Payment point allocations for ESL, ABE, and ASE</i> <ul style="list-style-type: none"> • 22-23 <ul style="list-style-type: none"> • ESL/ABE: \$400 • EL Civics: \$100 • ASE: \$565 • IELCE: \$110 • IET: \$ 245 • 23-24 <i>(All payment points apart from ASE are combined from 2020-21 and 2021-22). GANs will be sent to agencies in July. The amounts below are tentative until GAN is released.</i> <ul style="list-style-type: none"> • <i>ESL/ABE: \$416</i> • <i>EL Civics: \$104</i> • <i>ASE: \$588</i> • <i>IELCE: \$104</i> • <i>IET: \$ 355</i>

<p>7. Future Meeting</p>	<ul style="list-style-type: none"> Meeting days/times survey out over next few weeks - what are the preferences: <ul style="list-style-type: none"> All will be In-person for the new program year. alternating schools or one school as host? Various time frames New set date (versus 3rd Wednesday of the month)? 																		
<p>8. Meeting Details</p>	<p style="text-align: center;">Data Workgroup Meetings</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3" style="text-align: center;">Baldwin Park & Community Education</td> </tr> <tr> <td colspan="3" style="text-align: center;">4640 N. Maine Ave. Baldwin Park, CA 91706 - Various - Bring your laptop. Check-in with the front office. Bring your picture ID for check-in</td> </tr> <tr> <th style="width: 33%;">Month</th> <th style="width: 33%;">Dates</th> <th style="width: 33%;">Notes</th> </tr> <tr> <td>July</td> <td>No Meeting</td> <td>TBD-Location and Time</td> </tr> <tr> <td>August</td> <td style="background-color: yellow;">?</td> <td>TBD-Location and Time</td> </tr> <tr> <td>September</td> <td></td> <td>TBD-Location and Time</td> </tr> </table>	Baldwin Park & Community Education			4640 N. Maine Ave. Baldwin Park, CA 91706 - Various - Bring your laptop. Check-in with the front office. Bring your picture ID for check-in			Month	Dates	Notes	July	No Meeting	TBD-Location and Time	August	?	TBD-Location and Time	September		TBD-Location and Time
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